



基督教香港信義會沙田信義幼稚園

ELCHK Shatin Lutheran Kindergarten

2023/2024 學年入學申請表

Application Form for Admission in the 2022/2023 School Year

學校專用

For Official Use Only

編號

Application No:

申請人資料 Applicant's Particulars	中文姓名: Name in Chinese:						請張貼相片 Photo
	英文姓名: Name in English:						
出生 Birth	日期:            年            月            日 Date:            Y            M            D						
	地點: Place:		出生證明書編號 Birth Certificate No.				
年齡 Age			性別 Sex				
父親姓名/職業 Father Name/ Occupation	/		母親姓名/職業 Mother Name/ Occupation		/		
兄弟姊妹姓名 Brother & Sister Name		兄 Brother		弟 Brother		姊 Sister	
國籍 Nationality	家中常用語言 Spoken language at home			<input type="checkbox"/> 廣東話 Cantonese <input type="checkbox"/> 普通話 Mandarin <input type="checkbox"/> 英語 English <input type="checkbox"/> 其他 Other _____		宗教 Religion	
							所屬教會 Church
住址 Home address							
聯絡人姓名 Contact name	(1)	電話 Mobile Phone No. /			(1)	/	
	(2)	電郵 E-mail Address			(2)	/	
擬入學日期/班級 Applying For Year/Class	年 Y	月 M	<input type="checkbox"/> 上午班 <input type="checkbox"/> 下午班 <input type="checkbox"/> 全日班 A.M            P.M            W.D (請在格內寫上選擇的意向以1為首選) (Please select your first choice)			<input type="checkbox"/> 幼兒班 <input type="checkbox"/> 低班 <input type="checkbox"/> 高班 K1            K2            K3	
曾在何校肄業(如適用): Name of school previously attend(If applicable):				校車服務    Need school bus service <input type="checkbox"/> 需要 Yes <input type="checkbox"/> 不需要 No			
有沒有兄弟姊妹曾在本校肄業? Any brother and sister graduated in our school?		有 <input type="checkbox"/>	否 <input type="checkbox"/>	姓名 Name _____			
你如何認識本校? How do you know our school?		<input type="checkbox"/> 刊物 Magazine	<input type="checkbox"/> 親友介紹 Relatives	<input type="checkbox"/> 網頁 Website	<input type="checkbox"/> 其他 Other _____		
注意 Note:							
1. 請於遞表時繳交下列文件 Please submit the form with the following documents & information. a. 貼上郵票及寫上回郵地址 4"x9"長信封 3 個; Three stamped, self-addressed 4"x9" envelopes. (為免郵遞失誤, 請貼足夠郵資的郵票 please post enough postage stamps, make sure to avoid mistakes in delivery) b. 出生證明書影印本 (或有效合法居港證明); A photocopy of the child's birth certificate (or valid residence proof) c. 報名費 HK\$40, 如郵寄遞交, 請附劃線支票, 支票抬頭 「基督教香港信義會沙田信義幼稚園」 Application Fee HK\$40.If by post, cheque payee "ELCHK Shatin Lutheran Kindergarten"						家長/監護人姓名: _____ Name of Parent/Guardian  家長/監護人簽署: _____ Signature of Parent/Guardian  日期: _____ Date	
2. 請在適當 內加上「✓」 Please tick the appropriate boxes							

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繳費: Fee and Charges	<input type="checkbox"/> 報名費 application fees	<input type="checkbox"/> 註冊費 registration fees	<input type="checkbox"/> 書簿雜費 Textbooks/workbooks	<input type="checkbox"/> 其他 other
入學班別: Applying class	<input type="checkbox"/> 全日班 W.D	<input type="checkbox"/> 上午班 A.M	// <input type="checkbox"/> 幼兒班 K.1	<input type="checkbox"/> 低班 K.2
			<input type="checkbox"/> 高班 K.3	// 入學日期 applying for year

# 基督教香港信義會沙田信義幼稚園

ELCHK SHATIN LUTHERAN KINDERGARTEN

沙田大圍銅鑼灣山路 1 號

1 Tung Lo Wan Hill Rd., Tai Wai, Shatin

Website: www.stlkg.edu.hk

Tel: 2604-4832

Fax: 2693-3158

## Information on Admission to K1 Classes in the 2023/24 School Year School Registration number : 151203

1. Date : Open all year round
2. Enrollment Intake : K1 (Born:1/1/2020 to 31/12/2020)  
Lower Kindergarten K2 (Born: 1/1/2019 to 31/12/2019)  
Upper Kindergarten K3 (Born: 1/1/2018 to 31/12/2018)
3. Application Method :
  1. Download and submit the application form by post, fax, online or visit our school (From Monday to Friday: 9am to 4pm; Saturday: 9am to 12pm)
  2. Please submit the form with the following documents & information:
    - 2.1 Three stamped, self-addressed 4"x9" envelopes.
    - 2.2 A photocopy of the child's birth certificate (or valid residence proof)
    - 2.3 Application Fee HK\$40
      - ◇ If it is submitted by post, please post enough postage stamps, make sure to avoid mistakes in delivery.
4. Admissions and registration :

Item	Date	Remarks
Interview dates	5-6 <sup>th</sup> November, 2022 or <b>Interview date and time will be scheduled by our school.</b>	<ul style="list-style-type: none"><li>➤ All applicant's will be interviewed by our school.</li><li>➤ We will inform parents of the notification for Interview before 15 October 2022 by post.</li></ul>
Admission results	Mid-December, 2022	<ul style="list-style-type: none"><li>➤ Our School will join the "Free Quality Kindergarten Education Scheme" in the 2023/24 school year.</li><li>➤ Parents are required to submit an application for the Registration Certificate for Kindergarten Admission to the EDB from September to November 2022.</li></ul>
Registration I	Early January, 2023	<ol style="list-style-type: none"><li><b>1. Successful applicants :</b> The registration fee for 2023/24 K1 AM Session place is HKD \$970, and WD Session place is HKD \$1,570 Should parents decide to enroll their child/children to our school, registration fee will be refunded in September. However, should parents decide to change school after registration, please notify us in writing. Our school will return the "RC"/"AP" but the registration fee will not be refunded. Upon obtaining the "RC/AP", we will no longer keep the school place for your child/children.</li><li><b>2. Applicants on the waiting list :</b> Parents should complete the registration procedures for their child according to the specified date set by the school.</li></ol>
Registration II	April, 2023	<ul style="list-style-type: none"><li>➤ Parents should complete the admissions procedures, purchase books and school uniforms etc.</li></ul>
Parent meeting	June, 2023	<ul style="list-style-type: none"><li>➤ Please reserve the time for attending.</li></ul>

**5. Other Charges :**

2021-2022 Our school has joined the “Free Quality Kindergarten Education scheme”.

Detail of fee as below :

	<b>2021-2022 Academic Year</b>	<b>K1 AM Session</b>	<b>K1 WD Session</b>
1.	School Fee (paid in 10 installments)	HK\$0	HK\$982 (Monthly)
2.	Textbook (paid in 2 semester)	HK\$217.6	
3.	Supplementary learning materials, books (paid in 2 semester)	HK\$908.3	
4.	Art & Craft Supplies & Materials (paid in 2 semester)	HK\$440	
5.	Fee for breakfast and snacks	HK\$214 (Monthly)	/
6.	Meal Charge (Including breakfast, snacks, lunch and afternoon tea) *Lunch and afternoon tea only for full-day class	/	HK\$550 (Monthly)

**6. Class Times :**

<b>Times</b>		<b>K1 AM Session</b>	<b>K1 WD Session</b>
Service hours	From Monday to Friday	8:45 am –12:30 pm	8:00am –5:30 pm
Class Times		9:00 am –12:15 pm	9:00 am –4:30 pm
Saturday/Sunday and public holidays		No class	

**7. Interview Arrangement :**

- 7.1 All applicant’s will be interviewed by our school.
- 7.2 Individuals and groups interviews will be arranged.
- 7.3 Parents are required to accompany their child/children to the interview.

**8. Admission Criteria :**

- 8.1 Sibling(s) studying at our school.
- 8.2 Parent(s) or sibling(s) being a graduate of the kindergarten.
- 8.3 Parents agree with the school's mission.
- 8.4 Live in the same district as our school.
- 8.5 Others: For example, families have special need.

**9. Arrangement for admission application of non-Chinese Speaking (NCS) :**

When interviewing NCS children, interpretation and/or translation service for applicants will be provided where necessary; or parents and children are allowed to be accompanied by a Chinese speaking relative/friend to facilitate communication.

Enquiry Telephone Number and Email Address for Parents of NCS Children:

Tel: 2604-4832 Email: elchkshatin@yahoo.com.hk

**10. Note :** Please call the school office 2604-4832 for school bus service or other information queries.